



Shelter / Pavilion Reservation Coordinator:  
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 Recreation Coordinator:  
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**City of Brentwood**  
 Parks & Recreation Department  
 1750 Gen. George Patton Drive  
 Brentwood, TN 37027  
 Ph 1: (615) 371-0080  
 Ph 2: (615) 371-2208

**2014 Reservation  
 Request Form**

Name of School, Church, Company or Group: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Event Host's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Please Enter the Best Contact No.  Cell  
 Home  
 Office

E-Mail: (This is how you will receive your confirmation.  
 We do NOT mail anymore.) \_\_\_\_\_

Crockett- 100 Max	Granny White- 200 Max	Owl Creek- 100 Max	River- 100 Max
<input type="radio"/> Charcoal Grill	<input type="radio"/> Natural Gas Grill	<input type="radio"/> Charcoal Grill	<input type="radio"/> Charcoal Grill
<input type="radio"/> Water Spicket	<input type="radio"/> Water Spicket		<input type="radio"/> Water Spicket
<input type="radio"/> Electric Outlets	<input type="radio"/> Electric Outlets	<input type="radio"/> Electric Outlets	<input type="radio"/> Electric Outlets
<input type="radio"/> Lights	<input type="radio"/> Lights	<input type="radio"/> Lights	<input type="radio"/> Lights

Please Select the FREE Amenities Under the Park that you are Requesting

*Shelter's with Charcoal Grills*- You are responsible for supplying your own coals .  
*Pavilion with Natural Gas Grill*- Is already hooked up for use, but must be requested in order for it to be unlocked prior to your arrival.

Need a Special Permit? \_\_\_\_\_

**Desired Date:** \_\_\_\_\_ **Start Time:** \_\_\_\_\_ **End Time:** Include your clean up time \_\_\_\_\_  
 (Select from Drop Down when you Click on box) Include your set up time \_\_\_\_\_ **Type of Event You are Requesting to Host: (If you select OTHER, type your event beside it)** \_\_\_\_\_

How Many People? \_\_\_\_\_

**Please Be-Aware**

1. If this form and deposit and applicable fee's are not in the office within 3 business days of your making the request, you are at risk of being cancelled and you will have to start the process over again. We do not guarantee your park, date and time will be available still.
2. Failure to comply with any of the disclaimers you have signed off on or falsifying information on this form will result in automatic cancellation of request (ie: Do Not attempt to use a resident for a school, church or company function)

**DO NOT SEND THIS FORM UNLESS YOU HAVE COMPLETED THE ENTIRE FORM AND SIGNED ACKNOWLEDGING THE DISCLAIMER SHEET AS WELL. KEEP THE DISCLAIMER SHEET FOR YOUR OWN RECORDS. YOU ARE NOW HELD ACCOUNTABLE BY SIGNING THIS DOCUMENT.**

Electronic Signature for E-mail:

\_\_\_\_\_  
 Sign Here if Mailing Form